



ARIZONA CHARACTER EDUCATION FOUNDATION Grades PreK-12 MINI-GRANT PROGRAM

The Arizona Character Education Foundation (ACEF) is pleased to announce their CHARACTER COUNTS! Mini-Grant Program. Grants will be awarded to support creative and innovative projects that bring character education to our youth. Projects should have the ability to be replicated and sustained after this source of funding expires.

A total of up to \$20,000 is available for grants for the 2009-2010 school year to provide assistance to Arizona schools and non-profit organizations to implement or expand their CHARACTER COUNTS! program.

Deadlines: applications must be postmarked no later than Thursday, October 15, 2009 and sent or faxed to:

Louise A. Moskowitz
PO Box 53999, MS 8010
Phoenix, AZ 85072-3999
Fax: 602-250-2113

If awarded a mini-grant, payment will be made no later than the second week of November, 2009.

Grants are available in four categories: elementary school, middle/junior high school, high school and other; other being detention centers or registered not-for-profit youth organizations such as the Boys/Girls Clubs, Scouts, etc.

Under each category, funds will be awarded based on the type of project: *start up* (up to \$500), *program expansion* (up to \$1000) or *service learning* (up to \$1000).

- *Start up* - not currently implementing CHARACTER COUNTS! Field trips, equipment, giveaways, outside consultants/experts and food **cannot be more than 25%** of the funds requested
- *Program expansion* - currently implementing CHARACTER COUNTS! and wanting to take the program to the next level using creative and innovative practices. Field trips, equipment, giveaways, outside consultants/experts and food **cannot be more than 25%** of the funds requested.
- *Service learning* - currently implementing CHARACTER COUNTS! and wanting to expand student participation into the community. Field trips, equipment, giveaways, outside consultants/experts and food **cannot be more than 25%** of the funds requested

Members of the ACEF Mini-Grant Review Committee will review the applications using the following criteria:

- Creative/innovative approach to a problem/issue as it relates to character education
- Integration in curriculum and school/organization culture
- Clearly defined objectives and outcomes that can be quantified
- Activities that are well-planned, appropriate for the age group and directly related to objectives and outcomes
- Budget is reasonable, itemized and relates directly to the activities planned
- Ability to be replicated or adapted by others
- Involvement of stakeholders outside the school community (i.e., businesses, nonprofit organizations)

To be considered for an ACEF mini-grant, please complete the following application.



**ARIZONA CHARACTER EDUCATION FOUNDATION
MINI-GRANT Application
2009-2010 School Year**

All applications must be typed and follow this format.

| | |
|---|---------------------------------|
| Project Title: | Funds Requested: |
| Check school category applying for: Elementary School <input type="checkbox"/> Middle/Junior High School <input type="checkbox"/> High School <input type="checkbox"/> Other <input type="checkbox"/> (i.e., detention center, registered not-for-profit youth organization) | |
| Check program category applying for: Start Up <input type="checkbox"/> (up to \$500) Program Expansion* <input type="checkbox"/> (up to \$1000) Service Learning* <input type="checkbox"/> (up to \$1000) | |
| Number of students involved: | |
| Date project will begin: | Date project will be completed: |
| School/Organization name: | |
| School/Organization address: | |
| Your telephone number: | Your Email address: |
| Applicant name: | Position: |

****under Program Description, must provide details describing your current implementation of CHARACTER COUNTS!***

I understand that the awarding of all grants and the amount of the grant shall be the sole discretion of the Arizona Character Education Foundation's Mini-Grants Review Committee. If I am awarded a grant for the project described, I agree to submit a written report within thirty (30) days of completion of the project. ***Failure to do so will jeopardize my school/organization to receive future funding from the Foundation.*** The Arizona Character Education Foundation shall have the right to disseminate to others the information and materials developed through this mini-grant.

Applicant's signature: _____ Date: _____

Principal's signature: _____ Date: _____

Application continues on the next page



ARIZONA CHARACTER EDUCATION FOUNDATION MINI-GRANT Application 2009-2010 School Year

- A. Project Description** - include your educational objectives and outcomes as it relates to CHARACTER COUNTS! Describe the need for your project and how it will be integrated into your curriculum and school culture. What do you hope to accomplish? How will you sustain your project once these funds have been exhausted? Should your project be funded, how will you communicate to your community at large about the Arizona Character Education Foundation's investment in your school/organization? (40 points)
- B. Activities Planned** - describe your activities that will help you achieve your objectives and outcomes; include how your students, parents and community will be involved. (25 points)
- C. Project Evaluation** - include your evaluation design that is objective and quantifiable in determining whether you met your objectives and outcomes. (15 points)
- D. Budget Detail** - list your expenses including a description, a cost and how it relates to your activities planned. Field trips, equipment, materials and supplies, outside consultants/experts and food **cannot be more than 25%** of the funds requested. ***Funds must be spent for items approved.*** (20 points)

Considerations in completing your application:

- Grants **cannot** be used to supplant school and/or school district responsibilities
- Funds **cannot** be used for religion-based programs
- Only **one** application per school/organization; collaborate
- Application must be **typewritten** and **no more** than three pages
- Project is **self-sufficient** at the end of funding
- **Evaluation** is an important component of the grant
- Look for grammatical and spelling **errors**
- **No more than 25%** of the total funds requested can be allocated for each of the following items: field trips, equipment, materials and supplies, outside consultants/experts and food (For example: in a grant request of \$500, a maximum of \$125 can be used for equipment, \$125 for field trips, etc.)

If you have any questions and/or need more information, please contact Louise A. Moskowitz at 602-250-2291 or at Louise.Moskowitz@aps.com.